

**BOARD OF EDUCATION MEETING  
MONDAY, MARCH 18, 2013  
POYNETTE HIGH SCHOOL IMC**

President Lucey called the meeting to order at 7:00 p.m. in the High School IMC. This meeting agenda was noticed in the March 14, 2013 issue of the Poynette Press and posted in various areas of the community. Roll Call: Present – Hoffmann, Lucey, McIlrath, Noble, Scherneck, Tomlinson, Wilkinson. Administration: Shappell, Sutton, Chittick, Mair, Hoernke. District residents and the press were present.

Motion by Scherneck/Wilkinson to approve the agenda. Motion carried with all present voting yes.

Motion by Scherneck/McIlrath to approve the minutes of the February 18, 2013 meeting. Motion carried with all present voting yes.

Motion by Wilkinson/Lucey to approve the Treasurer's Report as presented. Motion carried with all present voting yes. Donations to the district include 1) Friends of MacKenzie Center and 2) Poynette Chamber of Commerce.

**REPORTS:**

Student-Mack: National Honor Society will induct 23 new members. Spanish Club is working on fundraisers for impoverished children in Honduras and Nicaragua. FBLA will be taking a field trip to Epic. The football team provided volunteer support for the WI Football Coaches Assn. Eleven musicians and the Jazz Band advanced to the State Solo and Ensemble competition.

Chittick: The newly organized elementary and middle school Response to Intervention Leadership Teams met twice to advance the implementation of the RtI initiative in their respective schools.

Mair: We have received the QSCB federal interest payment of \$21,500.

Hoernke: Four teachers (Hardin, Hubbard, Leu, Anderson) attended a presentation by a leading national expert on standards-based grading which separates actual achievement from work habits. The social studies and science departments have completed the first draft of their reporting standards.

Shappell: Dialog sessions related to the issue of creation of the Employee Handbook are scheduled with district employees.

Sutton: Over 250 middle school students participated in the recent area Forensics Meet. The high school FFA students helped elementary students with a science project.

Board: The Curriculum Committee met with administrators to discuss standards based grading. The Finance/Policy Committee is discussing drug-testing policies. The Facilities Committee reviewed the Maintenance Budget for 2013-14 and the proposals for leasing district agricultural lands.

**GRADING FOR LEARNING:** Administrators Hoernke and Sutton gave a presentation on standards-based grading.

**MUSIC SCHOLARSHIP PROPOSAL:** The Music Parents organization would like to create a \$250 annual scholarship beginning 2013.

**LAND USAGE LEASING DISCUSSION:** The Facilities Committee and Mr. Shappell provided information prior to closed session review of proposals related to leasing the district's agricultural land.

REQUEST FOR PROPOSALS – BEFORE AND AFTER SCHOOL CHILDCARE: Proposals will be reviewed and the designated committee will make a recommendation.

SECOND READING: GRIEVANCE POLICY, GRADING AND ASSESSMENT POLICY, EMPLOYEE HEALTH EXAMINATION POLICY: There were no changes from the first reading.

FIRST READING – SUMMER SCHOOL PRINCIPAL JOB DESCRIPTION: A policy related to a clarified job description for a Summer School Principal was discussed.

FIRST READING – EMPLOYEE HANDBOOK POLICY: The final draft of the employee handbook was reviewed.

YOUTH OPTIONS PROPOSALS: Nine students have expressed interest in advanced classes in AP math, engineering, IT, medical, and technology curriculum.

EARLY GRADUATION PROPOSAL: A student has requested graduation after the third term.

SUMMER SCHOOL COURSE PROPOSALS: Mr. Sutton presented the schedule and increased offering of summer school programs proposed to be offered this summer.

NEW AND SIGNIFICANTLY REVISED COURSE OFFERINGS: New or revised high school courses include: Algebra I Support, Large Animal Science, Small Animal and Veterinary Science, Agricultural Leadership and Business, Advance Placement Chemistry, World History, English 9 Support.

CESA 5 CONTRACT RENEWAL DISCUSSION: Distance learning and instructional technology support will be eliminated and new teacher licensing support and possibly an additional COMAN student will be added.

ACH (ELECTRONIC/VIRTUAL CHECK ACCEPTANCE) DISCUSSION: The proposal to offer another payment option for parents/students with increased efficiency was reviewed.

2013-2014 BUDGET DISCUSSION: Administration anticipates presenting a balanced budget for the next school year. The amount of state assistance for school districts is still a hotly debated topic in the legislature.

INSURANCE COMMITTEE UPDATE: At the recent Insurance Committee meeting discussions focused on structuring the plan for no increased premium costs for next year.

PERSONNEL UPDATE: The board was updated on school nurse, coaching positions, a retirement, and a resignation.

EMPLOYEE HANDBOOK UPDATE: Plans for future meetings with the various employee groups were reviewed.

ACTION ITEMS: Motion by Lucey/Tomlinson to accept a donation of \$100 to help defray costs related to student visits by Friends of MacKenzie Center. Motion carried with all present voting yes. Motion by Lucey/Schernecker to accept with appreciation a donation from the Poynette Chamber of Commerce to the High School Band Program. Motion carried with all present voting yes. Motion by

Schernecker/McIlrath to approve the creation of a \$250 annual scholarship beginning in 2013 as proposed by the Music Parents organization. Motion carried with all present voting yes. Motion by Schernecker/Lucey to approve the Grievance policy as presented. Motion carried with all present voting yes. Motion by Schernecker/McIlrath to approve the Grading and Assessment policy as presented. Motion carried with all present voting yes. Motion by Schernecker/Lucey to approve the Employee Health Examination policy as presented. Motion carried with all present voting yes. Motion by Schernecker/Lucey to approve the first reading of the policy describing the job description for the summer school principal. Motion carried with all present voting yes. Motion by Lucey/McIlrath to approve the first reading of the Employee Handbook policy. Motion carried with all present voting yes. Motion by Lucey/Schernecker to approve the Youth Option proposal as presented. Motion carried with all present voting yes. Motion by McIlrath/Noble to approve the request for early graduation as presented. Motion carried with all present voting yes. Motion by Wilkinson/Lucey to approve the summer school schedule and curriculum as presented. Motion carried with all present voting yes. Motion by Lucey/McIlrath to approve the proposed new and substantially revised curricular offerings as presented. Motion carried with all present voting yes. Motion by Schernecker/McIlrath to approve renewal of the CESA 5 contract for 2013-14 in the proposed amount of \$126,545.41 as presented. Motion carried on a roll call vote with all present voting yes. Motion by Wilkinson/Lucey to approve the policy of and process for electronic processing of checks. Motion carried with all present voting yes. Motion by Lucey/Schernecker to approve Shawna Gabel for the position of Girls Co-Freshman Softball Coach. Motion carried on a roll call vote with all present voting yes. Motion by Lucey/Schernecker to approve Adam Buss for the position of Freshman Volleyball Coach. Motion carried on a roll call vote with all present voting yes. Motion by Lucey/Schernecker to approve Julie Barnharst for the position of Junior Varsity Volleyball Coach. Motion carried on a roll call vote with all present voting yes. Motion by Lucey/McIlrath to accept the resignation of Hannah Howells with appreciation for her two years of service to the district. Motion carried with all present voting yes. Motion by Lucey/Schernecker to approve the letter of retirement from Jeanne Mutchler with appreciation for her 20 years of service and offered benefits detailed in Article IX, Section G, 3b of the Poynette Education Association master agreement if she fulfills her 2012-13 contractual obligations. Motion carried with all present voting yes. Motion by Lucey/Schernecker to go into executive session at 8:17pm as per WI ss 19.85(1)(f), 19.85(1)(c)(f), and 19.85(1)(e) for consideration of financial, medical, social or personal histories or disciplinary data of specific persons; considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried on a roll call vote with all present voting yes.

Motion by Wilkinson/McIlrath to return to open session at 9:02pm. Motion carried with all present voting yes.

Motion by Lucey/Schernecker to grant the Facilities Committee authority to determine the successful proposal for leasing school district land for primarily agricultural purposes and to extend a lease to the successful parties. Motion carried on a roll call vote with all present voting yes.

Motion by Schernecker/Lucey to adjourn at 9:03pm. Motion carried with all present voting yes.

These minutes are subject to approval at the next meeting of the Board of Education.  
Richard Wilkinson, Clerk